Presenter’s name, degree, and contact info

Title should be in at least 36 point type and Presenter’s name in at least 28 point type
Disclosures of Potential Conflicts

<table>
<thead>
<tr>
<th>Source</th>
<th>Research Funding</th>
<th>Advisor/Consultant</th>
<th>Employee</th>
<th>Speakers’ Bureau</th>
<th>Books, Intellectual Property</th>
<th>In-kind Services (example: travel)</th>
<th>Stock or Equity</th>
<th>Honorarium or expenses for this presentation or meeting</th>
</tr>
</thead>
</table>

Conflict of Interest/Disclosures must be your second slide
Disclosure

- All medication suggestions in this presentation are off-label uses. None of the medication presented has been approved for use in children.
- You MUST disclose off-label use!
Educational Learning Objectives

• At the conclusion of this continuing medical education activity, the participant should be able to:

1. Learning objectives should provide a clear statement of anticipated results to be achieved through an education program. Include WHO is learning, HOW they will learn, WHAT will be covered, and HOW learning will be measured or WHAT the outcome of this learning will be.

2. Select an action verb that specifies what the learner will be able to do after completion of the activity. See “Verbs for Learning Objectives” addendum on the next page.

3. Example: At the conclusion of this activity, the participant should be able to:
   • Define the various eating disturbances and disorders commonly seen in children and adolescents.
   • Discuss causes and risk factors as well as possible precipitating triggers for the development of eating disorders in children and adolescents.
   • Identify assessment techniques for screening for and diagnosing eating disorders.
Resources at AACAP.ORG

- All presenters have the ability to upload handouts, PowerPoint Slides, articles, or reference lists to AACAP’s website before, during, or after the meeting.
- Tell attendees what you’ve included in these materials so they know where to find additional resources.
Slide style, color, and type

- Choose a simple style
- PowerPoint has a number of well-designed styles which include compatible backgrounds, colors, and fonts.
  - Your slides are unlikely to be improved by designing your own
- Light or white backgrounds with dark text work well for small to medium sized rooms
- Dark backgrounds (e.g. dark blue) with light text work well for large rooms
Avoid busy backgrounds
Laying out your text

- Use the basic rule of 6’s
- 6 words of text in a bullet
- 6 bullets max per page
Using Charts and Graphs

- Do not rush through data-rich slides.

- Include data rich slides, and provide handouts
Don’t scan a page from a book.

Scanned pages are illegible
Helpful Hints

- Don’t read your slides – expand on them!
Helpful Hints

- Remember to repeat all questions into the microphone BEFORE you answer them so the audience can hear.
Helpful Hints

- Use generic drug names. When this creates confusion, use the generic name with the brand name in parentheses.
Helpful Hints

- If you use audio or video clips with your slides, warn AACAP in advance – we need advance warning to wire your computer into the meeting room sound system.
Expect the Unexpected

• USB drives are the best way to bring an electronic copy of your presentation
• Many computers don’t have a CD/DVD reader any more.

Solution: Bring back-up copies of your presentation. One on your laptop, one emailed to a co-presenter or chair, and one on a thumb drive.
Clinical Relevance

- Attendee evaluation feedback repeatedly asks that all presentations address the clinical relevance of the topic you’re presenting.
- Please include at least one slide that focuses on clinical relevance.
References – YOUR LAST SLIDE

- Websites
- Books/Journals/Articles
- Assessment Tools

- REPEAT YOUR CONTACT INFO!
- List website to download your slides.
- Remind attendees to complete the evaluation forms!