

AMERICAN ACADEMY OF CHILD & ADOLESCENT PSYCHIATRY

56th Annual Meeting

Policies Regarding Disclosure of Affiliations

- A. Disclosure of real, potential, or perceived affiliations is an important and serious matter.
- Disclosure is required and considered to be an obligation of all attendees who present or speak at the Annual Meeting, be it from the podium or the floor. (Those asking questions or making short comments from the floor can fulfill this obligation by a purely verbal disclosure.)
 - The Program Committee monitors disclosures during the course of the meeting.
 - Failure to disclose is construed to be an ethical violation that will result in disciplinary action by the AACAP Program Committee.
 - **WE TAKE DISCLOSURE SERIOUSLY!**
- B. BEFORE beginning your presentation, you have a duty to disclose:
- I. Any off-label medication uses recommended.
 - II. Any real, potential, or perceived commercial, financial, or other affiliations.
- C. Full disclosure is a requirement of the AACAP and our accrediting institution the ACCME.
- D. Disclosure must be made:
- I. In writing and in advance to the AACAP.
 - II. On the first content slide in a presentation or prominently at the top right of a poster (**All presenters' and authors' disclosures must be located in the top right corner of every poster in a minimum of 12 pt. font size**).
 - III. Verbally at the beginning of *each* presentation.
- E. Use of the Standard Disclosure Format is required.
Presenters are required to use the AACAP Standard Disclosure Slide as the format for disclosure for *each* presentation if the presentation includes slides; otherwise verbal disclosure is acceptable. The standard slide is available at: www.aacap.org/cs/AnnualMeeting/2009/Presenters.
- F. When in doubt, **report**.
- **When there are no affiliations, this should be indicated on a slide and verbally or on the poster.**
 - The reporting timeframe is a minimum of the past two years and imminent support. An obligation to report may exist for funds received prior to the last two years if it would be commonly perceived to have impact on that particular presentation, e.g., funding for a study which ended prior to two years ago but is now being reported must be disclosed.
 - When in doubt about reporting, request guidance from meetings@aacap.org. The Program Committee will respond promptly to questions about disclosure of affiliations.
- G. If disclosures were not submitted to AACAP in the response to the *Call for Papers*, or if there has been a change to your disclosure, email appropriate information immediately to the AACAP with special attention to particularly relevant disclosures for each presentation at meetings@aacap.org.